Scope of the appointment:

Company's name site location

Appointment industrial truck driver (fork lifts)
(according to § 7, DGUV V 68 „Industrial trucks")

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Mr/Ms:	**First name, last name**	Date of birth:	**dd.mm.yyyy**	Pers No
Executive / Employer:	**First name, last name**			

Is hereby appointed for the above mentioned company to drive industrial trucks in internal traffic and for employers.

The assignment is applicable for the following industrial trucks:

Manufacturer:	**Type of industrial truck:**

He/she has proved his/her capabilities to the company in driving the above mentioned industrial trucks according to DGUV V 68 §7 Para 1 "industrial trucks".

The driver has been instructed about the features of the truck.

Refresher training would be done in a yearly cycle within the framework of technical safety instructions (DGUV V1 § 4).

The instruction on the industrial trucks of the employer takes place on site and will be documented by the written permission of the employer.

The following points would once again be brought to attention:
1. Before starting to work you have to be convinced about the servicing condition of the truck. Eventual obvious defects are in your own interest to be brought to the attention of the employer before takeover. When leaving the truck make sure that it is safeguarded against accidental and unauthorized movement. After the work is finished you are responsible to park adequately and properly on its designated area to enable a later serviceability.
2. When loading the vehicle it has to be taken care that during movement of the truck the driveway is sufficiently visible and a proper securing of the cargo is ensured. The way of driving and the speed limit has to comply with the local standards to avoid hurting people, property and vehicles.
3. For the use of industrial trucks DGUV V 68 is applicable.

dd.mm.yyyy

Date	Signature / Stamp Executive / Employer	Signature Employee

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